

# TERREBONNE

## Parish School District

201 Stadium Drive, Houma, LA 70360

### FINANCE, INSURANCE, AND SECTION 16 LANDS COMMITTEE

Tuesday, March 16, 2021

5:00 P.M.

Central Office Board Room

### AGENDA

1. Invocation and Pledge of Allegiance to the Flag
2. Matter bearing upon Property Insurance Renewal 2021/2022 **(Proposed Recommendation)** – Curtis Constrantiche, Risk Manager

**The Committee recommends** that the Board accept the renewal offer for Property Insurance through USI Insurance Services, Inc., providing \$50 million limits per occurrence with \$10 million sub-limits for Named Storms, subject to \$100,000 deductible per occurrence for all perils except for a four percent (4%) deductible subject to \$500,000 minimum per occurrence for Named Storms, effective April 27, 2021, with an annual premium of \$1,137,885.

3. Matter bearing upon bid results for Duplicator Paper and White and Colored Card Stock **(Proposed Recommendation)** – Alli Dugas, Purchasing Agent

**The Committee recommends** that the Board accept the lowest bids received for Category #1 White and Colored Card Stock from Veritiv Operating Co., 12124 Industriplex Blvd., Baton Rouge, LA 70809; Category #2 White Duplicator Paper from Economical Janitorial and Paper, P. O. Box 23607, New Orleans, LA 70183; and Category #3 Colored Duplicator Paper from Contract Paper Group, Inc., 1013 Portage Trail, Cuyahoga Falls, OH 44221; for a period of twelve (12) months, from July 1, 2021, through June 30,

2022, with an option to renew for two (2) additional twelve (12) month periods under the same terms and conditions, upon mutual agreement between the parties.

4. Matter bearing upon renewal of the campsite lease on Section 16, Township 20 South, Range 17 East **(Proposed Recommendation)** – Alli Dugas, Purchasing Agent

**The Committee recommends** that the Board authorize the renewal of the campsite lease on Section 16, Township 20 South, Range 17 East, with Mr. Gary Gordan, 2282 Capri Drive, Hoover, AL 35226, as per LA R.S. 41:1217, for a period of ten (10) years beginning May 17, 2021, through May 16, 2031.

5. Matter bearing upon proposed water control structure adjacent to School Board property on Section 16, Township 20 South, Range 13 East **(Proposed Recommendation)** – Andre' Broussard, Attorney for Mr. Cenac

**The Committee recommends** that the Board permit the construction of a water control structure adjacent to School Board property on Section 16, Township 20 South, Range 13 East, total cost to be borne by Cenac Towing Co., LLC, pending attorney review and approval and receipt of required insurance certificate; and further, authorize the Board president to sign all necessary documents pertaining thereto.

6. Matter bearing upon Revised Budgets for Fiscal Year 2020/2021 **(Proposed Recommendation)** – Rebecca Breaux, Chief Financial Officer

**The Committee recommends** that the Board adopt the attached Revised Budgets for General Operating Fund, 1 Cent Sales Tax Fund, 1/2 Cent Sales Tax Fund, 3/4 Cent Sales Tax Fund, Child Nutrition Program Fund, and various Special Revenue Funds for 2020/2021 Fiscal Year.

7. Matter bearing upon Original Budget for Fiscal Year 2020/2021 **(Proposed Recommendation)** – Rebecca Breaux, Chief Financial Officer

**The Committee recommends** that the Board adopt the attached Original Budget for the Special Revenue Fund.

8. Matter bearing upon renewal of Master Contract for Professional Services with All South Consulting Engineers, LLC **(Proposed Recommendation)** – Rebecca Breaux, Chief Financial Officer

**The Committee recommends** that the Board renew the Master Contract for Professional Services with All South Consulting Engineers, LLC, for a period of one year, beginning May 5, 2021, through May 5, 2022, under same terms and conditions.

9. Matter bearing upon one-time salary supplement for Fiscal Year 2020/2021 **(Proposed Recommendation)** - Superintendent Philip Martin

**The Committee recommends** that the Board approve a one-time salary supplement for Fiscal Year 2020/2021 for all full-time employees in the amount of \$1,500 for all instructional/professional employees, \$750 for all non-instructional/support employees, and \$300 for all regularly scheduled (20 hours per week) part-time employees, employed as of April 1, 2021, pro-rated for those employees with an employment date on or after January 4, 2021, monies to be derived from the 1/2 Cent Sales Tax Fund, payable in May 2021.

10. Matter bearing upon Monthly Budget-to-Actual Comparison report **(Information)** – Rebecca Breaux, Chief Financial Officer
11. Matter bearing upon Sales Tax collections update **(Information)** - Rebecca Breaux, Chief Financial Officer
12. Adjournment

## **COMMITTEE MEMBERS**

Clyde Hamner, Chairman  
Michael LaGarde, Vice Chairman  
Stacy Solet

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Rebecca Breaux  
Chief Financial Officer

RB/bp

c: Board Members  
Superintendent and Staff  
Schools  
C. Berwick Duval, II, Legal Counsel  
Sandy Holloway, BESE, District 3  
Stephen Smith, All South Consulting Engineers  
*The Courier, The Times*, KFOL/KJUN-HTV10  
Radio Stations, KCIL/KJIN/KXOR  
Houma-Terrebonne Chamber of Commerce